

Elections and Resolutions Committee Meeting
Thursday Sept 17, 2015
National Office Boardroom 1944
100 Queen Street, 4th floor
Ottawa, Ontario
12 pm. – 1:00pm

Present: T. Bujaczek (Chair), G. Bornais, S. Desbarats, T. Nguyen,

Staff: I. Borré, P. O'Reilly (Secretary)

Apologies: Z. Hong

1. Call to Order

The meeting was called to order at 12:10 pm

2. Review of minutes from September 9, 2015 meeting

The minutes were reviewed and no significant change was made. Minutes will be sent for translation.

a) EC Elections Calendar

A revised calendar will be sent out to committee members.

b) Candidate Biographies

Biographies reviewed and sent to translations need to be completed. The deadline date will be extended to September 21, 2015. The biographies will then be posted to the website. CAPE will then send the information via e-Communications. All nominations are in good standing. Only one candidate's biography was rejected and the member was advised of this via a letter sent and per e-mail by CAPE.

c) September 22, 2015 Meeting with Candidates – Proposal for Debate at AGM

Candidates' Debate:

The committee discussed the upcoming debate and agreed to several proposals which will be reviewed with the candidates for the September 22 meeting;

- The debate will be no longer than 80 minutes
- A member of the ERC will serve as moderator
- The moderator will have a 5 minute introduction
- Candidates will have a 3 minute intro (15 minutes total)
- Members must ask general question, not directed at a specific candidate
- Questions will be submitted at venue in advance
- Members will be able to submit their questions in advance as well
- The ERC will review all questions, ensuring that there are no malicious or libelous statements
- There will be 15 minute Q & A session

One of the key questions is whether the debate would be before or after the Annual General Meeting. The AGM would begin around 5:30 pm.

The committee drafted the agenda discussed about having the debate transmitted via webcast. The last elections had very low viewership. The cost is a concern. A quote from service provider to see what options would be available. The debate may be filmed and posted to our website so that members could view. A notice would be sent with the link.

Publicity for the debate would take on various forms such as;

- E-notifications (Advisories for EC members would be sent out on regular basis)
- Advertising on website
- Hashtag on our Twitter Feed

For members who are not on our mailing lists the committee suggested putting up posters so that members could download from our website and post in their offices. Some candidates requested that they have meet-and-greets on lunch hours but the committee refused for logistical reasons. Concerns about resources regarding the mobilization efforts prior to the federal election.

Debates could also be held on Twitter or Facebook. Questions would be moderated by employees of the Communications sector. The committee will discuss having kiosks for candidates at AGM on September 22 meeting. One table should be sufficient.

d) September 22, 2015 Meeting with Candidates

Invitations were sent to candidates and members. The agenda will be finalized by the meeting date. Important topics will include:

- Voting calendar
- Review of election rules
- Constitution and By-laws
- Social media

- Distribution of materials (to be approved by October 5, 2015)
- The voting process will be electronic. All ballots will be sent via InSite

The subject of endorsements was raised. The committee discussed whether candidates can be endorsed by the current or past presidents, locals or any other current or past executives. The committee rejected the any current executives should endorse any candidates. These issues were never raised in past elections and there is nothing in the by-laws that pertain to this issue. Further discussion will follow on September 22.

3. Meeting Adjournment

The meeting adjourned at 1:00 pm