

## **CAPE Executive Committee**

**Minutes of March 24, 2006  
CAPE National Office  
Boardroom  
5:45 p.m.**

**PRESENT:** J. Aggrey, D. Brackley, R. Oslund, C. Card, M. Holyk,  
M. Korol, C. Lakaski, R. McVicar, A. Picotte, P. Rosen,  
S. Spak, C. Therrien, M. Zinck, C. Danik, D. Martin.

**GUEST:** R. Arsenault, Facilitator

**APOLOGIES:** H. Hao, J. Patterson.

### **Approval of Agenda**

The following items were added for Approval - Volunteers to Young Members Advisory Committee, Equal Opportunities and Diversity Committee, Finance Committee recommendation and By-Law #3 amendments.

R. Oslund pointed out that an item (Office Sublet) he had submitted prior to the deadline for agenda items was not included on the agenda. The Chair indicated that this was an omission and therefore the item was added to the agenda under "Other Business".

### **Approval of Minutes of February 16, 2006**

#### **Acknowledgements**

It was noted that an acknowledgement of T. Nguyen's death was omitted in the minutes and it was requested that it be included.

#### **Interpretation of By-Law #3**

It was requested that the interpretation provided by the President be included under the item "Interpretation of By-Law #3" and that the following words "for the purpose of a fair and effective elections process and for this year only, it is my view that the elections process begins when the NEC approves the names of the volunteers to the Election Committee", be added and that the NEC adopt a motion to make the necessary amendment(s) to By-Law #3 dealing with the commencement of the elections process.

It was asked that the item 3.1.1 be indented.

### Constitution and By-Laws Committee

It was requested that the following sentence "Following discussion on the timeframe of proposed changes to the elections calendar provided by management be deferred to a special meeting" be added as a paragraph before the motion.

### President's Report

J. Aggrey provided an update on the Public Service Health Care Plan agreement.

It was requested that the bullet on "Sub-Committee on TR complaint" be amended as follows; "J. Aggrey said that the three-person subcommittee had recommended that no action be taken on the complaint and that both parties had accepted this finding and that the matter was now officially closed."

It was noted that the "Sub-Committee on TR Complaint" should have been reported separately and not under the President's report.

### Adjournment

It was noted that "C. Card" seconded the motion to adjourn and not "S. Spak"

It was moved by D. Brackley, seconded by P. Rosen, that the minutes be approved, as amended. **Motion Carried.**

### Approval of Minutes of February 28, 2006

It was requested that the Table of amendments to By-Law # 3 be preceded by an explanatory note.

It was moved by M. Zinck, seconded by B. McVicar, that the minutes be approved, as amended. **Motion Carried.**

### Finance Committee Recommendation

It was moved by A. Picotte, seconded by D. Brackley, that the NEC:

- 1) authorize a sufficient amount of money to be allocated from the NEC contingency fund for the purpose of replacing the Association's servers and software, and

2) instruct management to design a process that requires at least three competitive bidders if possible, and that the bids be rated on price, quality, service and company reputation, and

3) establish an advisory committee consisting of members from the NEC in order to review the Request for Proposals once received from the bidders.

A. Picotte, C. Therrien and D. Brackley volunteered to participate on the Advisory Committee.

In favour = 12, Opposed = 0, Abstention = 1. **Motion Carried.**

### **By-Law # 3 amendments**

It was moved by P. Rosen, seconded by D. Brackley, that the proposed amendments submitted by the Constitution and By-Laws Committee dated March 22, 2006, be approved, notwithstanding any other provisions of the CAPE Constitution.

### **Constitutional Amendment – 16.3**

It was moved by, P. Rosen, seconded by D. Brackley, that the following sentence “Except for amendments to the Elections By-Law, which shall come into effect on March 31, when the elections process is deemed to begin” be added at the end of Clause 16.3.

A member voiced opposition to the motion on the grounds that the Constitution requires that the Local Leadership be consulted on proposed amendments to the By-Laws.

In favour = 12, Opposed = 1, Abstention = 0. **Motion Carried.**

### **Volunteers to Young Members Advisory Committee**

It was moved by M. Zinck, seconded by S. Spak, that this item be deferred to the April meeting in order to receive further information of membership status and geographic location of the volunteers. **Motion Carried by consensus.**

### **Volunteers to Equal Opportunities & Diversity Committee**

It was moved by M. Zinck, seconded by S. Spak, that this item be deferred to the

April meeting in order to receive further information of membership status and geographic location of the volunteers. **Motion Carried by consensus.**

### **Volunteers to Elections Committee**

It was moved by P. Rosen, seconded by C. Therrien, that all the volunteers be selected and confirmed at the regular meeting in April.

In favour = 11, Opposed = 2, Abstention = 0. **Motion Carried.**

### **Other business**

#### *Office Sublet*

J. Aggrey stated that this item would be deferred to the next meeting as the Agenda for NEC's meeting was shortened to allow the facilitator time to explain how the Retreat was going to be conducted.

R. Oslund insisted that this item be discussed and that perhaps a three person subcommittee (including the President) could be established to look into subleasing up to 20% of office space and that he did not accept the President's suggestion that the issue be deferred to the next meeting. Therefore,

It was moved by R. Oslund, seconded by C. Therrien, that: "The Chair's ruling be appealed".

In favour = 2, Opposed = 9, Abstention = 2. **Motion defeated** (a 2/3 majority is required to overturn a ruling by the President)

### **Adjournment**

It was moved by C. Lakaski, seconded by B. McVicar that the meeting be adjourned at 7:56 p.m. **Motion Carried.**

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Date

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J. Aggrey  
Chair