

CAPE Executive Committee

**Minutes of February 28, 2007
CAPE National Office
Boardroom
5:45 p.m.**

Present: J. Aggrey (Chair), C. Card, G. Dussault, M. Holyk, M. Korol, C. Lakaski, R. McVicar, L. Perrin, A. Picotte, A. Sipos, S. Spano, C. Therrien, C. Danik, J. Ouellette, D. Martin.

Apologies: M. Zinck.

J. Aggrey called the meeting to order. C. Danik requested a point of order for an in camera discussion.

In Camera Discussion

Approval of Agenda

It was moved by B. McVicar, seconded by C. Card, that the agenda be approved.

In favour = 7, Opposed = 1, Abstention = 2. **Motion Carried.**

Approval of Previous Minutes

The following amendments were made under item 8- NJC Seminar.

M. Holyk requested that J. Aggrey communicate to the NJC that more Labour input be put forth.

C. Therrien attended the NJC and noted that the salary for this event is covered by Management.

A. Sipos suggested that perhaps an additional person could attend if members left only on the day prior to the seminar as there would be a savings in costs and these savings would cover the costs of the additional person.

It was moved by A. Picotte, seconded by M. Korol, that the minutes of January 31, 2007 be approved, as amended. **Carried Unanimously.**

Vacant Positions on NEC

The following members expressed their interest to join the NEC; T. Belliveau, J-R. Benoit, C. Boodram, I. Doucette, R. Duranceau, E. Koren, S. Lawson, S. Maguire, I Natufe, D. Peippo and S. Spak.

It was moved by G. Dussault, seconded by A. Picotte, to acclaim S. Spak as he ran as a candidate in the past election.

In Favour = 9, Opposed = 3, Abstention = 0

A secret ballot was requested to elect the two positions that remained.

J-R. Benoit and S. Lawson were elected.

Finance Committee Recommendations - February 20, 2007

The Finance Committee recommends to the Executive Committee that \$12,000.00 be transferred from the Executive Contingency Fund to cover the shortfall of ***“Computers – Maintenance”***.

The Finance Committee recommends to the Executive Committee that \$6,615.47 be transferred from the Executive Contingency Fund to cover the shortfall of ***“Meetings – AGM/SGM”***.

J. Aggrey suggested that since these two recommendations dealt with the Executive Contingency Fund that only one motion was needed.

It was moved by M. Korol, seconded by S. Spano, that the above recommendations be approved.

In favour = 9, Opposed = 0, Abstention = 1. **Motion Carried.**

Approval of NRCan Local

It was moved by A. Picotte, seconded by C. Lakaski, that the Local be approved.

In favour = 10, Opposed = 0, Abstention = 0. **Motion Carried.**

Approval and reconfirmation of Young Members Advisory Committee

A list of the current members: T. Belliveau, H. Anderson, B. Black, S. Lawson, M-E. Neron and J. Wallace and the following new members J. Aboud, J. Kelly, J. Morrison and D. Spanu were reviewed.

It was moved by C. Lakaski, seconded by A. Picotte, that the Committee, the current members and the new members be approved.

In favour = 10, Opposed = 0, Abstention = 0. **Motion Carried.**

Protocol No. 5 – Distribution of Membership Lists

This matter was **tabled** until a later date.

SI - IT/Technicals Reallocation

C. Therrien gave a verbal report on this matter.

Sublease

A discussion took place on whether the Association should continue its service with the Real Estate Agent, Royal LePage in regards to finding a sub-tenant to lease up to 20% of the office space due to the costs, length of time involved and construction costs that would be incurred.

It was moved by A. Picotte, seconded by L. Perrin, to stop service with the Real Estate Agent to find a sub-tenant.

In favour = 2, Opposed = 9, Abstention = 1. **Motion Defeated.**

Contract for e-surveys and e-voting

C. Danik provided a copy of a memorandum prepared by H. Paris, Research Officer on this matter.

Duration of Regular monthly NEC meetings

It was moved by G. Dussault, seconded by A. Sipos, that the NEC's regular meetings start at 5:45 pm and end at 8:15 pm. All items or matters on the agenda not covered by 8:15 should automatically be tabled to the next regular meeting and that there should be a 10 minute health break midway through each regular meeting.

A. Picotte made a friendly amendment that the meetings end at 8:45 p.m. G. Dussault accepted the amendment.

The motion as amended reads: that the NEC's regular meetings start at 5:45 pm and end at 8:45 pm. All items or matters on the agenda not covered by 8:45 should automatically be tabled to the next regular meeting and that there should be a 10 minute health break midway through each regular meeting.

In favour = 6, Opposed = 3, Abstention = 3. **Motion Carried.**

Selection procedure for sub-committee membership

J. Aggrey provided the legal opinion on whether the process used in the selection of NEC sub-committee members was unconstitutional.

As members did not receive the document in advance of the meeting in order to review it this matter was **tabled**.

President's Report

ESU/CAPE Bargaining Committee – C. Card resigned due to current workload and I was informed by Jean Ouellette, Director of Labour Relations, that the Team did not require a replacement.

YMAC - met on February 19, 2007 and have established a planning committee to recommend future activities for the Committee.

Professional Services Report – C. Danik and J. Ouellette

The TR table:

- The members of the committee met on February 15 for the purpose of finalizing the input questionnaire.
- The questionnaire has been sent to translation, and we hope to have it in the mail next week.
- Members will have until some time in April to return the questionnaires.
- Members will also have an opportunity to use a special electronic address

- highlighted on CAPE's web site to provide additional proposals.
- The next meeting of the bargaining committee is scheduled for May 2.

The EC table:

- The members of the committee met yesterday, on February 27.
- We examined a series of proposals of which several were added to the current package.
- Work will continue at the next meeting of the bargaining committee scheduled for March 27.
- At the next meeting, one of the important issues to be discussed is the matter of what we intend to do with Article EC-40 Grievance Procedure. The Public Service Labour Relations Board Regulations have established different time lines for grievances. Furthermore, the Act itself has created new types of grievances. Therefore, the committee will need to establish a detailed position on these matters.

Service Wide Consultations

The new EC classification standard:

- No new developments.
- I was to meet the project leader this week for an update; but, the meetings have been postponed.

CAPE/ESU Bargaining Committee

The mandate for the Committee was reviewed.

It was moved by A. Picotte, seconded by S. Spano, that the mandate be approved. **Carried unanimously.**

Adjournment

It was moved by B. McVicar, seconded by M. Korol, that the meeting adjourn at 9:50 p.m. **Motion Carried.**

Date

J. Aggrey
Chair