

**CAPE Executive Committee
Minutes of May 12, 2009
CAPE National Office
Boardroom
5:45 p.m.**

Present: C. Poirier (Chair), D. Londynski, S. Maguire, M. Mascaro, L. Perrin, A. Picotte, S. Spak, C. Danik, D. Martin, J. Ouellette (6:30 arrival).

Apologies: I. Dawson, B. Gauvin, C. Lakaski, L. Whitmore.

1a) In Camera Minutes of March 25, 2009

The item was discussed In Camera.

1 b) Minutes of March 18, 2009

Under item 3 d) Full-time Vice President positions – change the first paragraph to read “M. Mascaro reminded the NEC that the Constitution and By-Laws Committee was doing a complete review of the Constitution and By-Laws last year and asked the NEC for direction on this matter”.

Item 3 f) NEC selection criteria and Process - delete the last sentence and add “and agreed upon” at the end of the first sentence.

Motion: It was moved by S. Spak, seconded by M. Mascaro, that the minutes be approved, as amended. **Motion carried unanimously.**

1 c) Minutes of March 25, 2009

Under item 2 b) Terms of reference for workplace evaluation – delete the word “review” in the second paragraph and replace it with “discuss the contract”.

Motion: It was moved by A. Picotte, seconded by S. Spak, that the minutes be approved, as amended. **Motion carried unanimously.**

1 d) Minutes of April 8, 2009

The start time of the In Camera session and the adjournment time were added

Motion: It was moved by A. Picotte, seconded by S. Spak, that the minutes be approved, as amended. **Motion carried unanimously.**

2 a) Agreement/Protocol between NEC and Administration

This item is held in abeyance.

2 b) Micromanaging vs assumed responsibilities

This item is held in abeyance.

2 c) Costs/Benefits Analysis of in-house Legal Counsel

C. Danik provided a verbal report on the costs/benefits of hiring an in-house legal advisor. The NEC requested a written report for the next meeting.

2 d) Resolution of ESU Complaints

The item was discussed In Camera.

2 e) CAPE/TB Relations

The item was discussed In Camera.

3 a) Charter Challenge

C. Danik provided an update and asked for direction from the NEC on how they wished to proceed. It was agreed to wait and come back to the NEC for a decision when the timelines are completed prior to the court hearing date.

4 a) Sub-Committees

There was a discussion on what Sub-Committees were in place last year. It was requested that all past committee members and volunteers be polled to discover if they are still interested.

4 b) Records Management

This item was tabled.

4 c) Minutes of Meetings

This item was tabled.

4 d) Budget Process

Concerns were raised on the matter of the budget process and the timelines.

4 e) Process for Claims by NEC

This item was tabled.

5 a) President's Report

This item was tabled.

5 b) Professional Services Report

This item was tabled.

6 Adjournment

Motion: It was moved by A. Picotte, seconded by L. Perrin, that the meeting adjourn at 10:25 p.m. **Motion carried unanimously.**