

**Summary of Discussions
2008 Elections and Resolutions Committee Meeting**

**October 17, 2008
Noon
National Office**

Present: M. Dewing, Chair, J. Finley, J. LeBlanc, (Teleconference), D. Martin and A. Bangiricenge (Staff)

The meeting started at 12:10 p.m.

1. Approval of Agenda

Item 5 should read as: Distribution of additional documentation.

The agenda was approved as amended.

2. Approval of the record of decision – October 1, 2008

Some minor typographical errors were noted and corrected accordingly.

Under the item - Response to J. Ouellette

The first paragraph should be amended as: J. Ouellette submitted a letter **that he sent to** the National Executive regarding **matters** that **can be discussed** during the election period.

The second paragraph should be amended as; The Elections and Resolutions Committee **reviewed** a legal opinion **on** this matter.

Under the item - CAPE Election guidelines for candidates

The sentence should be: The Committee **reviewed** the election guidelines **and decided not to amend or to distribute them. The committee decided to prepare an election calendar for the candidates.**

The previous minutes were approved as amended.

3. Update on biographies and translations

D. Martin confirmed that all biographies in both official languages are finalized and have been sent to the communication officer to be posted on CAPE's website.

4. Format of candidates debate

There will be a consultation meeting with the candidates on Monday, October 20, 2008 at noon. The debate will follow the format below:

- Organize a debate after work hours sometime in November
- Allow the presidential candidates 5 minutes each to introduce themselves
- Allow the vice-presidential candidates 3 minutes each to introduce themselves
- There will be 2 minutes for rebuttals
- Allow the audience to ask questions
- Record the debate and put the audio files on the website

5. Distribution of additional documentation

Due to limited timing and administrative details, the Committee agreed that there is not enough time to prepare and mail out additional campaign documents on behalf of the candidates.

6. Voting procedure

D. Martin has prepared an electoral activities calendar for the committee, as requested.

The deadline for voting is December 11, 2008 at 4:00 p.m., in accordance with By-Law 3.10.

For the security of ballots, it was decided to register the incoming ballots with a member of the election committee present to witness the procedure. All incoming ballots will be maintained in a locked room in the National Office.

A special stamp/markings will be added by a member of the elections committee on the ballot envelope to ensure that the ballot is valid and that the ballot box was not tampered with.

The meeting adjourned at 1:30 p.m.