

**Summary of Discussions
2008 Elections and Resolutions Committee Meeting**

**October 22, 2008
Noon
National Office**

Present: M. Dewing (Chair), J. Finley, J. LeBlanc, D. Martin and A. Bangiricenge (Staff)

The meeting started at 12:05.

Approval of Agenda

The agenda was approved.

Date of candidate's debate

The debate will be held on November 18, 2008 at 5:30 p.m. at the Crown Plaza Hotel in Ottawa.

Publicity for candidates' forum

There will be on the CAPE's homepage, on the 'Elections' link and on the 'Upcoming Event' link, the notice of the debate and all relevant information regarding the Elections. A notice will be mailed to the local leadership, as well as to members who are not part of a local in the National Capital Region.

Reception of ballots

The ballots shall be received at the National Office through mail only. After the initial mail out, the remaining ballots and documents will be kept in a locked place at the National Office. The registration of the ballots will commence after December 7, 2008 in the presence of one of the Elections Committee members.

Distribution of additional election packages

Only one election package per member shall be distributed and a record will be kept of requests for additional election packages and the reasons.

National office procedures

All inquiries on Elections process and activities will be directed to the Elections committee members.

Scrutineers

Because the election is Association business, scrutineers must be members or pending members of CAPE. As per By-Law 3.22, scrutineers appointed for counting of the votes shall be reimbursed for their relevant reasonable expenses..

The meeting adjourned at 1:15 p.m.